

A parent has logged in via mobile phone. How to locate a list of booked appointments and manage them?

To locate and manage appointments on a mobile device, a parent should follow these steps:

1. Tap the **three-bar menu icon** (hamburger menu) at the top of the page.
2. Under the Main Navigation section, select **My Appointments**.
3. Next to each scheduled appointment, tap the **three-bar menu icon**.
4. A list of up to 4 options will appear, allowing the parent to:
 - **Cancel** the appointment.
 - **Change Time** to a different time.
 - **Edit** any specific form information provided during booking.
 - Check the **Details**.

This allows parents to handle their entire schedule directly from their phone without needing to access a desktop computer.

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