Teacher Access

Teachers can view their conference schedule by logging in at **pickatime.com** or through the school's scheduling link, using the same login process as a parent.

Teachers who are not also parents at the school will be taken directly to the **Reports** page, where they can view their scheduled appointments.

Teachers Who Are Also Parents

Teachers who are also parents at the school will first be taken to the standard parent scheduling page.

To view their teaching schedule, they can select the **Admin UI** link on the left-hand side of the page. This will take them to the **Reports** page, where they can view their scheduled appointments.

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