

PTA Videos

Getting Started with your PTA event

- [Creating a company account](#)
 - [How to add an event in a Parent Teacher Conference Event](#)
 - [Duplicating vs Creating a new Parent-Teacher Event](#)
 - [How it All Works](#)
-

The Backend

- [A Tour of the Admin UI](#)
 - [CUI Messaging](#)
-

Working with slots in your PTA event

- [Creating Slots in your Parent-Teacher Conference](#)
 - [Adding in Travel Breaks](#)
 - [Handling Lunch and Dinner Breaks](#)
 - [Copying vs Moving Slots](#)
-

Working with classes and teachers at your PTA event

- [Understanding the Class Editor](#)
 - [Creating a Teacher Team](#)
 - [Understanding the difference between administrative levels](#)
 - [Understanding the difference between Appointment viewer vs maker](#)
 - [How Teachers block their own schedule](#)
 - [How to order teachers alphabetically](#)
 - [Displaying Class Names in a Parent-Teacher Conference](#)
-

Working with parents and students at your PTA event

- [The Login As Feature](#)

- [Cloning Students](#)
 - [Manually scheduling an appointment in a Parent-Teacher Conference](#)
 - [Using the Select Student in a Parent-Teacher Conference Event](#)
 - [How to remove Appointment Times](#)
-

Additional features

- [Customizing emails](#)
 - [Understanding Appointment Fields](#)
 - [Understanding reports](#)
-

Revision #2

Created 2026-07-06 21:34:02 UTC by Tara Cicora

Updated 2026-07-09 17:26:07 UTC by Tara Cicora