

Invoices

How do I view my invoices?

1. Log in and select **Reports / Account Reports**.
 2. Choose **Account / Invoices and Payments** from the report pull-down.
 3. Click an invoice # to view details.
-

Can I pay by credit card?

Yes:

1. Follow the steps above to open an invoice.
 2. Click "**Click Here**" within the report.
 3. Select **Pay by Credit Card**.
-

Can you take my payment over the phone?

No — phone payments aren't supported. Please use the credit card option above.

Revision #4

Created 2026-06-21 16:08:39 UTC by Anne Taves

Updated 2026-06-21 16:30:26 UTC by Anne Taves