

Admin UI

Why is the Appointments List red?

This indicates appointments with an unresolved problem needing attention — the tab and the appointment both display in red. See the **Problem Appointments** page for the different ways this can happen.

I see orange appointments labeled "Customer is creating this appointment" — what do I need to fix?

Nothing — this is expected behavior. Orange indicates a booking **in progress**:

- These appointments can't be manually deleted or selected for email notifications.
- If the participant goes inactive without finishing, the system automatically cancels the in-progress booking.
- The orange status disappears once the participant completes booking.

“ This also helps admins booking manually — it prevents you from selecting a slot a participant is actively booking.

Why does changing "Open scheduler to customers" on one event also change it on my other events?

Your events are linked via **Propagator Mode**. To make changes apply to only the current event:

1. Go to **Events Preview / Events Settings**.
 2. Under **Propagator Mode / Propagate Changes To**, change the setting from "**all events of this type**" to "**only the current event.**"
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