

# Creating different time slot durations for the same teacher

**Scenario:** A teacher needs different slot durations for different classes — e.g., 15-minute slots for First Grade, 30-minute slots for Kindergarten. Since she only appears once in the Class Editor, both classes are currently forced to share one slot duration.

**Solution:** List the teacher **twice** in the Class Editor — once per duration needed — so each listing can have its own slot duration in the Slot Editor.

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## Step 1: Add the teacher a second time

1. Go to the **Class Editor** page.
2. Click **Add Teacher**. This opens the **Select Person** dialog.
3. Locate and select the teacher's name, then click **Select**.

The teacher's name will now appear **twice** in the Class Editor.

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## Step 2: Move one class to the second listing

1. Select the **second listing** of the teacher's name.
2. Select her **Kindergarten** class, then click **Move Class**.
3. Select the **first listing** of the teacher's name as the destination.

The Kindergarten class is now under the first listing.

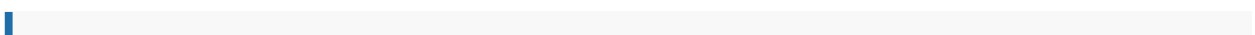
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## Step 3: Rename each listing for clarity

To easily tell the listings apart when creating slots, edit each name — for example:

- First listing: Sue Smith - Kindergarten
  - Second listing: Sue Smith - First Grade
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## Step 4: Create separate slot durations

1. Go to the **Slot Editor** page.
  2. You'll see both listings. Create slots with the appropriate duration for each — e.g., 30 minutes for Kindergarten, 15 minutes for First Grade.
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Since both listings are tied to the same underlying contact, the system prevents double-booking — booking a slot on one listing automatically blocks the corresponding time on the other.

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Revision #3

Created 2026-04-10 15:43:19 UTC by Tara Cicora

Updated 2026-06-20 22:12:23 UTC by Anne Taves